

Green CPS Consortium Privacy Policy

Note

This document is an English translation of the original Japanese Privacy Policy and is provided for reference purposes only. In the event of any discrepancy between the Japanese version and this English translation, the Japanese version shall prevail.

The Green CPS Consortium (hereinafter referred to as the "Association") is a general incorporated association. This Privacy Policy (hereinafter referred to as the "Privacy Policy") applies to the handling by the Association of personal information as defined in the Act on the Protection of Personal Information, including information that can identify a specific individual and information containing personal identification codes.

1. Collection of Personal Information

When users register for the Association's services, the Association may request personal information such as name, date of birth, company name, department, location, telephone number, and e-mail address.

In addition, the Association may obtain transaction records and payment-related information, including personal information, concerning transactions between users and the Association's business partners or other parties, from such business partners (including information providers).

The Association may also collect personal information concerning employees and job applicants, such as name, date of birth, gender, address, telephone number, e-mail address, and employment history, either directly from the individuals concerned or from recruitment agencies.

2. Purposes of Use of Personal Information

The purposes for which the Association collects and uses personal information are as follows:

(1) Users' Personal Information

- To provide and operate the Association's services.
- To respond to inquiries from users, including confirming the identity of the user.
- To provide information about new features, updates, campaigns, and other matters relating to services used by users, as well as information about other services provided by the Association.
- To contact users as necessary regarding maintenance, important notices, and other matters.
- To identify users who violate the Terms of Use or attempt to use the services for unauthorized or improper purposes, and to prevent such users from using the services.
- To allow users to view, change, or delete their registration information and to view the status of their use of the services.
- To bill users for paid services.
- For purposes incidental to the purposes of use listed above.

(2) Employees' Personal Information

- For business communications.

- For attendance management, payroll and bonus payments, human resources administration, personnel evaluations, skill development, employee benefits, occupational safety and health, and other labor management purposes.

(3) Personal Information of Job Applicants

- For recruitment and selection.
- For procedures and communications related to recruitment and selection.

3. Changes to the Purposes of Use

(1) The Association shall change the purposes of use of personal information only where the changed purposes are reasonably considered to be related to the purposes of use before the change.

(2) If the purposes of use are changed, the Association will notify the individuals concerned of the revised purposes in a manner prescribed by the Association or publicly announce them on its website.

4. Provision of Personal Information to Third Parties

(1) Except in the following cases, the Association will not provide personal information to a third party without the prior consent of the individual concerned. This does not apply where such provision is permitted under the Act on the Protection of Personal Information or other applicable laws and regulations.

① Where it is necessary to cooperate with a national government agency, local government, or a person or entity entrusted by either of them in performing affairs prescribed by law.

② Where the following matters have been notified to the individual concerned or publicly announced in advance and the Association has submitted the required notification to the Personal Information Protection Commission:

- That provision to third parties is included in the purposes of use.
- The items of data to be provided to third parties.
- The means or method of provision to third parties.
- That provision of personal information to third parties will be discontinued at the request of the individual concerned.
- The method for accepting requests from the individual concerned.

(2) Notwithstanding the preceding paragraph, in the following cases, the recipient of the information shall not be regarded as a third party:

① Where the Association outsources all or part of the handling of personal information to the extent necessary to achieve the purposes of use.

② Where personal information is provided in connection with a succession of business due to a merger or other reason.

③ Where personal information is jointly used with a specified person or entity, provided that the individual concerned is notified in advance, or the relevant information is made readily accessible to the individual, regarding the items of personal information to be jointly used, the scope of joint users, the

purposes of use by the joint users, and the name of the person or entity responsible for managing the personal information.

5. Disclosure of Personal Information

(1) When the Association receives a request from an individual for disclosure of his or her personal information, the Association will disclose such information to the individual without delay. However, the Association may decide not to disclose all or part of the information in any of the following cases, and will notify the individual without delay if it decides not to disclose the information:

- ① Where disclosure may harm the life, body, property, or other rights or interests of the individual concerned or a third party.
- ② Where disclosure may significantly hinder the proper conduct of the Association's business.
- ③ Where disclosure would violate other laws or regulations.

(2) Notwithstanding the preceding paragraph, information other than personal information, such as historical information and characteristic information, will in principle not be disclosed.

6. Correction and Deletion of Personal Information

(1) If personal information held by the Association is incorrect, the individual concerned may request the Association to correct, add to, or delete such personal information (hereinafter referred to as "Correction, etc.") in accordance with procedures prescribed by the Association.

(2) If the Association determines that it is necessary to respond to a request described in the preceding paragraph, the Association shall correct the relevant personal information without delay.

(3) If the Association makes a Correction, etc. pursuant to the preceding paragraph, or decides not to make such Correction, etc., it will notify the individual concerned of its decision without delay.

7. Suspension of Use of Personal Information, etc.

(1) If an individual requests the suspension or deletion of the use of personal information (hereinafter referred to as "Suspension of Use, etc.") on the grounds that the information is being handled beyond the scope of the stated purposes of use or was obtained by improper means, the Association will conduct the necessary investigation without delay.

(2) If the Association determines, based on the results of the investigation described in the preceding paragraph, that it is necessary to comply with the request, the Association will suspend the use of the relevant personal information without delay.

(3) If the Association suspends use, etc. pursuant to the preceding paragraph, or decides not to suspend use, etc., it will notify the individual concerned of its decision without delay.

(4) Notwithstanding the preceding two paragraphs, where Suspension of Use, etc. would involve significant costs or would otherwise be difficult to implement, and where alternative measures necessary to protect the rights and interests of the individual concerned can be taken, the Association shall take such alternative measures.

8. Security Control Measures

To ensure the secure management of personal data in its possession, the Association takes measures including establishing a privacy policy and internal rules, implementing IT systems designed to prevent unauthorized access and data leakage, conducting regular internal audits, and providing training to employees.

9. Information Collected from the Association's Website

(1) Access History

The Association's website records information about visitors who access the website in the form of access logs. Access logs may contain information such as the visitor's IP address, host name, browser name, and date and time of access.

(2) Cookies

The Association's website uses cookies to provide more appropriate information to visitors. For details, please refer to the Cookie List.

10. Changes to this Privacy Policy

The contents of this Privacy Policy may be changed without prior notice, except as otherwise provided by law or this Privacy Policy. Unless otherwise specified by the Association, the revised Privacy Policy shall take effect when it is posted on the Association's website.

11. Contact for Inquiries

Please direct any inquiries regarding this Privacy Policy to the following contact point:

Green CPS Consortium, General Incorporated Association

Assorti Kodenmacho Liens 8F, 14-10 Nihonbashi-kodenmacho, Chuo-ku, Tokyo 103-0001, Japan

E-mail: info@greencps.com

Website: <https://greencps.com/>