

Green CPS Consortium Privacy Policy

[Note]

Please note that this document is translation and was prepared for reference purpose only. The original release is in Japanese.

The Green CPS Consortium (hereinafter referred to as the " Association") is a general incorporated association. The following privacy policy (hereinafter referred to as the "Privacy Policy") shall apply to the handling of personal information (personal information as defined in the Personal Information Protection Law, i.e., information that can identify specific individuals and information that includes personal identification codes) handled by the Association-

1. Personal Information Collection

When a user registers for use, the Association may ask for personal information such as name, date of birth, name of company, department, location, telephone number, and e-mail address.

In addition, the Association's business partners (information providers) may be required to keep transaction records and payment information, including personal information, between the user and the business partner or other parties.

We may also collect personal information such as name, date of birth, gender, address, telephone number, e-mail address, employment history, etc., from employees and job applicants, either from the individuals themselves or from recruitment agencies.

2. Purpose of use of personal information

The purposes for which we collect and use personal information are as follows

(1) User's personal information

- To provide and operate our services
- To respond to inquiries from users (including to confirm the identity of the user)
- To send you information about new features, updates, campaigns, etc. of the service you are using, as well as information about other services provided by the Association.
- To send you information on new features, updates, campaigns, etc. of the service you are using, as well as information on other services provided by the

Association.

- To contact users as necessary for maintenance, important notices, etc.
- To identify users who violate the Terms of Use or who attempt to use the service for unauthorized or improper purposes, and to prevent them from using the service.
- To allow users to view, change, or delete their own registration information, or to view the status of their use of the service.
- To bill users for paid services.
- For purposes incidental to the above purposes of use

(2) Employees' Personal Information

- For business communication
- To manage attendance, payroll and bonus payments •Human resources, personnel evaluations, skill development, benefits, safety and health, and other labor management. For labor management such as human resources, personnel evaluation, skill development, welfare, safety and health, etc.

(3) Personal Information of Job Applicants

- For employment selection
- For various procedures and communications related to employment selection

3. Change of purpose of use

- (1) The Association shall change the purpose of use of personal information only when it is reasonably deemed that the purpose of use is related to the purpose of use before the change.
- (2) If the purpose of use is changed, we will notify you of the new purpose of use in a manner prescribed by the Association or publicly announce it on this website.

4. Provision of Personal Information to Third Parties

- (1) Except in the following cases, the Association-KAC will not provide personal information to a third party without the prior consent of the person concerned.

However, this excludes cases permitted under the Personal Information Protection Law and other laws and ordinances.

- ① In cases where it is necessary to cooperate with a national agency, a

local government, or an individual or entity entrusted by either a national agency or local government to execute affairs as prescribed by law.

- ② When the following items are notified or publicized in advance and the Association notifies the Personal Information Protection Committee
 - The purpose of use shall include provision to third parties.
 - Data items to be provided to third parties
 - Means or method of provision to third parties
 - The provision of personal information to third parties shall be discontinued at the request of the individual.
 - Method of accepting the person's request
- (2) Notwithstanding the provisions of the preceding paragraph, in the following cases, the party to which the information is provided shall not fall under the category of a third party
 - ① When we outsource all or part of the handling of personal information within the scope necessary to achieve the purpose of use
 - ② Cases in which personal information is provided as a result of the succession of business due to merger or other reasons
 - ③ In case personal information is used jointly with a specific person, Items of personal information to be used, scope of joint users, purpose of use by users and the name of the person responsible for managing the personal information, and when the person is notified in advance or put in a state where the person can easily know

5. Disclosure of Personal Information

- (1) When we receive a request for disclosure of personal information from a person, we will disclose the information to the person without delay. However, we may decide not to disclose all or part of the personal information in the following cases, and if we decide not to disclose the personal information, we will notify you to that effect without delay.
 - ① If there is a risk of harm to the life, body, property, or other rights or interests of the person in question or a third party
 - ② If there is a risk of significant hindrance to the proper conduct of our business
 - ③ In case of violation of other laws and regulations
- (2) Notwithstanding the preceding paragraph, the Association will not, in

principle, disclose information other than person all information, such as historical information and characteristic information.

6. Correction and deletion of personal information

- (1) If the personal information in our possession is incorrect, you may request us to correct, add, or delete your personal information (hereinafter referred to as "Correction, etc."). You may request us to correct, add, or delete your personal information ("Correction, etc.") in accordance with the procedures set forth by us.
- (2) If the Association deems it necessary to respond to a request as described in the preceding paragraph, the Association shall correct the relevant personal information without delay.
- (3) In the event that the correction, etc. is made in accordance with the preceding paragraph, or the Association decides not to make the correction, etc., the Association will notify the person of such decision without delay.

7. Suspension of Use of Personal Information, etc.

- (1) If we are requested to stop the use of personal information (hereinafter referred to as "suspension of use, etc.") because it is handled beyond the scope of the purposes for which it is used or because it was obtained through improper means, we will conduct the necessary investigation without delay.
- (2) If the Association determines, based on the results of the investigation described in the preceding paragraph, that it is necessary to comply with the request, the Association will stop using the relevant personal information without delay.
- (3) In the event of suspension of use, etc. based on the provisions of the preceding paragraph, or in the event of a decision not to suspend use, etc., the Association will notify the person of such decision without delay.
- (4) Notwithstanding the preceding two paragraphs, in cases where suspension of use, etc. requires a large amount of money or other cases in which suspension of use, etc. is difficult, necessary alternative measures to protect the rights and interests of the person in question If the Association can take this alternative, the Association shall take this alternative.

8. Security control measures

To ensure the safe management of personal data in our possession, The Association takes measures such as formulating a privacy policy, establishing internal rules, implementing various IT systems to prevent unauthorized access and data leakage, conducting regular internal audits, and providing training for employees.

9. Information we collect from our website

(1) About Access History

Our website (<https://greencps.com/>) records information about visitors who access our website in the form of an access log.

The access log contains information such as the IP address, host name, browser name, access date and time, etc. of the visitor.

(2) About Cookies

Our website uses cookies to provide more appropriate information to those who access our website.

For details, please refer to the Cookie List.

10. Privacy Policy Changes

The contents of this Privacy Policy may be changed without notice to you, except as otherwise provided by law or this Policy.

Unless otherwise specified by the Association, the revised Privacy Policy shall take effect from the time it is posted on this website.

11. Contact for Inquiries

Please direct any inquiries regarding this policy to the following contact point.

Green CPS Consortium, General Incorporated Association.

Circles Nihonbashi Bakurocho 10F, 1-5-12 Nihonbashi Bakurocho, Chuo-ku,
Tokyo 103-0002

E-mail: info@greencps.com

URL <https://greencps.com>